

**Bosna i Hercegovina
MINISTARSTVO PRAVDE**



**Босна и Херцеговина
МИНИСТАРСТВО ПРАВДЕ**

**REPORT ON THE WORK OF THE MINISTRY OF
JUSTICE OF BOSNIA AND HERZEGOVINA FOR 2011**

Sarajevo, January 2012

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Pursuant to the Article 24 of the Law on Ministries and other Bodies of Administration of Bosnia and Herzegovina („Official Gazette of BiH“, no 5/03, 42/03, 26/04, 42/04, 45/06 and 88/07), and in accordance with the Article 5 paragraph (2) of the Instruction on methodology of developing report on work of the Council of Ministers of Bosnia and Herzegovina („Official Gazette of BiH“, no 96/09), the Ministry of Justice of Bosnia and Herzegovina, submits

R E P O R T

ON THE WORK OF THE MINISTRY OF JUSTICE OF BOSNIA AND HERZEGOVINA FOR 2011

I – OVERVIEW OF THE MOST IMPORTANT ACTIVITIES AND ACHIEVED RESULTS

This report covers the undertaken activities and achieved results of the Ministry of Justice of Bosnia and Herzegovina (hereinafter: MoJ BiH) provided by the **MoJ BiH Programme of Work for 2011**.

BiH Justice Sector Reform Strategy (hereinafter: BiH JSRS) was adopted at the end of June 2008, by the Council of Ministers of Bosnia and Herzegovina (hereinafter: Council of Ministers of BiH), Government of the Federation of Bosnia and Herzegovina, Government of the Republika Srpska and Judicial Commission of Brcko District of Bosnia and Herzegovina (hereinafter: JC BD).

At the First Ministerial Conference of the Justice Ministers in Bosnia and Herzegovina and Presidents of the High Judicial and Prosecutorial Council of Bosnia and Herzegovina (hereinafter: HJPC) and JC BD (hereinafter: MC), held in Sarajevo on December 17, 2008, the Action Plan for Implementation of BiH JSRS (hereinafter: BiH JSRS AP) was adopted, which was subsequently amended several times, and there are progress reports on its implementation which are submitted to MC and Council of Ministers of BiH.

National Strategy for War Crimes Processing in Bosnia and Herzegovina, though adopted as a separate strategic document, makes a thematic unit and is an integral part of BiH JSRS. Supervisory Board for monitoring this Strategy, established by the decision of the Council of Ministers of BiH, has delivered to the MoJ BiH information on its previous work. Beside that, mechanism of reporting and communicating the MC on progress in the implementation has been established.

MoJ BiH obligations arising from the **EU Integration Strategy of Bosnia and Herzegovina, Mid-term priorities of the European Partnership and Stabilization and Association Agreement** are contained in the strategic programmes of BiH JSRS and activities provided by BiH JSRS AP, Mid-Term Strategic Plan of MoJ BiH for the period 2009 - 2011 (MoJ BiH MTSP) and MoJ BiH Programme of Work for 2011, and there are progress reports on their implementation which are submitted to the Directorate for European Integrations.

Most of MoJ BiH activities arising from the **Public Administration Reform Strategy and Action Plan 1** are covered by BiH JSRS and BiH JSRS AP, MoJ BiH MTSP and MoJ BiH Programme of Work for 2011, and there are progress reports on their implementation which are submitted to the Public Administration Reform Coordinator's Office.

MoJ BiH MTSP and MoJ BiH Communication Strategy for the period 2009 - 2011 are harmonized with the above mentioned strategic documents and incorporated in MoJ BiH Programme of Work for 2011, and there are progress reports on their implementation which are submitted to the MoJ BiH management.

MoJ BiH is the first institution in BiH which started the implementation of the Uniform Rules for Legislative Drafting in the Institutions of BiH and Regulations on Consultations in Legislative Drafting, when developing policies and normative-legal acts under its jurisdiction, which is regulated by the special Rulebook of MoJ BiH, and there are progress reports on their implementation which are submitted to the Council of Ministers of BiH and Parliamentary Assembly of BiH.

Beside that, **MoJ BiH invited civil society organizations** (hereinafter: CSO) **to engage in monitoring the implementation of BiH JSRS and BiH JSRS AP**. Five CSO applied to the public call, and MoJ BiH signed the Memorandum of Understanding with them, so that those CSO have been engaged in monitoring BiH JSRS and BiH JSRS AP from January 1, 2010, and there are progress reports developed in relation to that which are submitted to MC.

II – LEGISLATIVE ACTIVITIES

LAWS	CURRENT STATUS OF THE LAW
1. Law on Amendments to the Law on Misdemeanours	Proposal of the law submitted to the parliamentary procedure.
2. Law on Amendments to the Law on Salaries and Other Compensations in Judicial and Prosecutorial Institutions at the Level of BiH	Law is not adopted in the parliamentary procedure.
3. Law on Amendments to the Criminal Procedure Code of BiH	Law has been submitted to the procedure of obtaining of opinions
4. Law on Amendments to the Law on Court Police of BiH	Law delivered to HJPC for the opinion.
5. Revised text of the Criminal Procedure Code of BiH	Activity has not started yet.
6. Law on Amendments to the Law on High Judicial and Prosecutorial Council of BiH	HJPC has not completed the activity.
7. Law on Free Legal Assistance	Law has been submitted to the procedure of obtaining of opinions.
8. Revised text of the Criminal Code of BiH	Submitted in the procedure to the Constitutional-Legal Commissions.
9. Law on Restitution	Activity will be implemented within the deadline provided by the Program of Work of MoJ BiH for 2012.
10. Law on Obligations (contracts and torts)	Activity will be implemented within the deadline provided by the Program of Work of MoJ BiH for 2012.
11. Law on the Attorney's Profession	Activity will be implemented within the deadline provided by the Program of Work of MoJ BiH for 2012.
12. Law on Amendments to the Law of BiH on the Execution of Criminal Sanctions, Detention and Other Measures	Pre-draft of the law is under development.
13. Law on Amendments to the Law on International Legal Assistance in Criminal Matters	Law has been submitted to the procedure of obtaining of opinions.
14. Law on International Legal Assistance in Civil Matters	Activity will be implemented within the deadline provided by the Program of Work of MoJ BiH for 2012.
15. Framework Law on the Establishment of Cumulative Joint Register of Non-Governmental Organizations in BiH	Proposal of the law submitted to the parliamentary procedure.
16. Law on Amendments to the Law on Ministerial Appointments, Appointments of the Council of Ministers and Other Appointments in BiH	Activity will be implemented within the deadline provided by the Program of Work of MoJ BiH for 2012.
17. Law on Certification of Signatures, Handwritings and Transcriptions	Activity will be implemented within the deadline provided by the Program of Work of MoJ BiH for 2012.
18. Law on Amendments to the Law on Associations and Foundations of BiH	Law published in „Official Gazette of BiH“no.76/11.
19. Law on Amendments to the Law on the Seal of the Institutions of BiH	Law published in „Official Gazette of BiH“no.62/11.
20. Law on Amendments to the Law on Free Access to Information in BiH	Law published in „Official Gazette of BiH“no.62/11.
21. Law on Amendments to the Law on the Use and Protection of the Name of BiH	Law published in „Official Gazette of BiH“no.76/11.
22. Law on Amendments to the Law on Registration of Legal Persons Established by the Institutions of BiH	Law published in „Official Gazette of BiH“no.76/11.
23. Law on Amendments to the Law on Ministries and other Bodies of Administration of BiH	Proposal of the law submitted to the parliamentary procedure.
24. Law on Humanitarian Organizations in BiH	Law is in the drafting procedure.
25. Law on Volunteering	Activity will be implemented within the deadline provided by the Program of Work of MoJ BiH for 2012.

BY-LAW ACTS	CURRENT STATUS OF THE BY-LAW ACT
1. Rulebook on criminal record	Rulebook published in „Official Gazette of BiH“ no. 18/11.
2. Rulebook on keeping the material evidence	Rulebook published in „Official Gazette of BiH“ no. 18/11.
3. Rulebook on keeping records and using personal data from the register of orders and register of persons detained in the Court Police of BiH	Rulebook published in „Official Gazette of BiH“ no. 63/11.
4. Rulebook on amendments to the Rulebook on execution of security measures of obligatory psychiatric treatment and obligatory addiction treatment in the Institute for execution of criminal sanctions, detention and other measures of BiH	Rulebook published in „Official Gazette of BiH“ no. 2/11.
5. Rulebook on the criteria and method of determining the health ability of BiH Prison Police Officers	Rulebook published in „Official Gazette of BiH“ no. 5/11.
6. Rulebook on amendments to the Rulebook on criteria for sending convicted persons to serve their sentence	Rulebook published in „Official Gazette of BiH“ no. 37/11.
7. Rulebook on Amendments to the Rulebook on badge and security service badge, colour and insignia of the security service vehicles, uniform, ranks and rank signs of authorized officers in Institutes of BiH	Rulebook published in „Official Gazette of BiH“ no. 49/11.
8. Rulebook on keeping records in the Institute for execution of criminal sanctions, detention and other measures of BiH	Rulebook published in „Official Gazette of BiH“ no. 56/11.
9. Rulebook on amendments to the Rulebook on terms and conditions of taking professional exam for prison officers in BiH prisons	Rulebook published in „Official Gazette of BiH“ no. 74/11.
10. Instruction on the application of Convention on the Recovery of the Alimony Abroad	Instruction is in the drafting procedure.
11. Decision on basic activities and assistance – technical activities and conditions for their performance in the administrative bodies of BiH	Drafting of decision in the final stage.
12. Rulebook on Amendments to the Rulebook on keeping the register of legal persons established by the institutions of BiH	Activity will be implemented within the deadline provided by the Program of Work of MoJ BiH for 2011.
13. Decision on principles for determining the internal administrative organization of the institutions of BiH	Activity will be implemented within the deadline provided by the Program of Work of MoJ BiH for 2011.
14. Instruction on the manner of manufacture, storage, record keeping and destroying stamps of the institutions of BiH	Activity will be implemented within the deadline provided by the Program of Work of MoJ BiH for 2011.
15. Instruction for implementation of the Law on Certification of Signatures, Handwritings and Transcriptions	Activity will be implemented within the deadline provided by the Program of Work of MoJ BiH for 2011.
16. Program of professional-administrative exam for interns, college graduates and employees at the state level	Program published in „Official Gazette of BiH“ no. 34/11.
17. Rulebook on amendments to the Rulebook on discipline and material liability of employees in the institutions of BiH	Proposal of the Rulebook submitted to the Council of Ministers of BiH for consideration.
18. Decision on the establishment of the Office for cooperation with the non-governmental sector	Proposal of the Decision submitted to the Council of Ministers of BiH for consideration.
19. Rulebook on internal transfers and assignments of employees in the institutions of BiH	Proposal of the Rulebook submitted to the Council of Ministers of BiH for consideration.

III – INTERNATIONAL AGREEMENTS

INTERNATIONAL AGREEMENTS	CURRENT STATUS OF THE AGREEMENT
1. Agreement between BiH and the Republic of Croatia on amendments to the Agreement on mutual execution of court decisions in criminal matters	In the ratification stage.
2. Agreement between BiH and the Republic of Serbia on amendments to the Agreement on mutual execution of court decisions in criminal matters	Entered into force.
3. Agreement between BiH and the Republic of Croatia on amendments to the Agreement on legal assistance in civil and criminal matters	Preliminary negotiations held.
4. Agreement between BiH and the Republic of Serbia on amendments to the Agreement on legal assistance in civil and criminal matters	Entered into force.
5. Protocol on Cooperation between the Ministry of Justice BiH and the Ministry of Justice of Macedonia	In the signing stage.
6. Protocol on Cooperation between the Ministry of Justice BiH and the Ministry of Justice of Greece	In the signing stage.
7. Agreement between BiH and DPR Algeria on extradition	In the signing stage.
8. Agreement between BiH and DPR Algeria on mutual legal assistance in criminal matters	In the signing stage.
9. Agreement between BiH and Montenegro on legal assistance in civil and criminal matters	Ratified, but not published.
10. Agreement between BiH and Montenegro on mutual execution of court decisions in criminal matters	Ratified, but not published.

IV – EUROPEAN INTEGRATIONS

STRATEGIC PROGRAMMES	CURRENT STATUS OF THE STRATEGIC PROGRAMME
1. Establish the infrastructure and capacities in BiH and Entity MoJs and JC BD for support to the process of legislation harmonisation in BiH justice sector with the Acquis Communautaire	1. MoJ BiH has established the unit for harmonization with Acquis and requested Entity MoJs and JC BD to establish similar unit or designate civil servants responsible for those activities, but they have not done that yet. 2. MoJ BiH has improved coordination with Entity MoJs and JC BD in the implementation of activities set up in the European Partnership; 3. MoJ BiH has established a contact network with the Ministries of Justice in the region; 4. MoJ BiH has not yet established the database of translated acts from the area of judiciary and activity depends on the Directorate for European Integration.

V – PLANNED AND IMPLEMENTED PROGRAM ACTIVITIES

In MoJ BiH MTSP, it was planned to implement certain number of strategic programmes, which was elaborated in MoJ BiH Programme of Work for 2011.

Strategic objective 1: Contribute further to the strengthening of an independent, accountable, efficient, professional and consistent justice system in BiH, which will also contribute to the creation of preconditions for economy growth in BiH

STRATEGIC PROGRAMMES	CURRENT STATUS OF THE STRATEGIC PROGRAMME
1. Contribute to the implementation of the agreed Action plan for case backlog reduction at courts in BiH	1. The Draft Law on Enforcement Procedure has not been sent to the CoM of BiH; 2. Rules for service of judicial documents through public postal operators agreed among responsible institutions and beginning of their application is being expected; 3. Legal analysis of the existing substantive and procedural criminal-legal provisions to decrease the number of backlog cases at courts and prosecutor's offices in BiH completed; 4. Cooperation with HJPC in the reconstruction of courts and prosecutors' offices, implementation of measures related to computerization of the judiciary and continuous improvement of management training for the managerial staff of the judicial institutions in BiH established.
2. Define and implement measures that will enable the justice sector to create more favourable environment for a sustainable economic growth in BiH	1. The Draft Law on Obligations (Contracts and Torts) has not been sent to the CoM of BiH; 2. Alternative dispute resolution promotion, which includes activities in providing support to the Association of Mediators of BiH in promoting mediation, is carried out continuously.
3. Reform and improve the system of bar exams in BiH	1. Joint proposal for changes in the program of bar exams has not been established and adopted; 2. Harmonized programs have not been established and adopted, but conditions and criteria for taking the bar exam have been adopted.
4. Create legal and institutional framework for the establishment of free legal assistance system in BiH in civil and criminal matters	1. The Draft Framework Law on Free Legal Assistance sent to the CoM of BiH; 2. Free legal assistance for the vulnerable categories has not yet been provided legally and institutionally; 3. Legal and institutional framework for ongoing implementation of training program for free legal aid providers defined; 4. Training program for free legal aid providers was not defined and implemented.
5. Continuously improve the work and efficiency of Court Police of BiH	1. The status of the Court Police of BiH has not yet been fully regulated; 2. Standards of Court Police practice were defined earlier.

Strategic objective 2: Ensure preconditions for continuous progress in the system of execution of criminal sanctions in BiH, in accordance with European commitments and standards

STRATEGIC PROGRAMMES	CURRENT STATUS OF THE STRATEGIC PROGRAMME
1. Implement all necessary measures to build, equip and put into operation the state prison and the detention unit	1. The project updated and tenders invited; 2. The state prison construction began; 3. Re-categorization of the prisons and classification within the prisons finished; 4. Instruction of the Council of Europe Development Bank related to the State prison complied with; 5. BiH Detention Unit was not extended; 6. State prison will be operational within the deadline.
2. Ensure coordination for the establishment of the harmonized system of execution of criminal sanctions in BiH, which will comply with the European standards and best practices	1. Regulations of Federation of BiH and Brcko District brought in line with the BiH Law on Execution of Criminal Sanctions (LECS); 2. Inspection Service for Prisons established and inspectors appointed; 3. The supervision system in MoJ BiH established to coordinate and supervise inspection findings in BiH prisons related to the protection of human rights by the relevant BiH Parliamentary Assembly Commission.
3. Develop and implement a coherent system of education and training of BiH prison staff	1. A coherent and harmonized program of education and training was not adopted; 2. A manner and mechanism for ongoing training were not identified.

STRATEGIC PROGRAMMES	CURRENT STATUS OF THE STRATEGIC PROGRAMME
4. Develop a parole system	1. Amendments to the LECS adopted, providing that the governor shall ex officio give proposals for parole, after 2/3 of sentence has been served; 2. Increased percentage of persons on parole compared to 2007; 3. Defined criteria for the work of the commission; 4. ICT system for tracking documents/requests and persons on parole was not introduced; 5. An analysis and suggestions for a potential parole system in BiH made.
4. Achieve recognition for execution of alternative sentences and implement the "community service" institute	1. Amendments to Criminal Code of BiH, with a view of affirming this institute, were not adopted; 2. Amendments to laws and rulebooks passed in order to apply this institute at the level of BiH; 3. Analysis on the introduction of other types of alternative sanctions was not made.
6. Improve the health care system for the entire prison population	1. Health care in prisons improved; 2. Capacities of MoJ BiH for inspection of health care in the prisons were not established; 3. A Joint Plan of health protection, agreed with the Health Ministries, was not adopted and implemented.
7. Develop legally defined and harmonized system of pardoning in accordance with international standards	1. All measures for legally defined and harmonized systems of pardoning identified and implemented.

Strategic objective 3: Further improvement of international legal assistance system

STRATEGIC PROGRAMMES	CURRENT STATUS OF THE STRATEGIC PROGRAMME
1. Introduce mechanisms which ensure targeted professional development of judges and prosecutors in BiH and civil servants in the bodies included in providing international legal assistance (ILA)	1. Application of Article 7 of the Law on the Court of BiH in the part related to the jurisdiction of the Court to harmonize BiH court practice in the area of ILA and cooperation ensured; 2. A uniform program of targeted professional development of BiH judges and prosecutors in the area of ILA and cooperation defined and adopted; 3. Additionally strengthened capacities and trained staff of MoJ BiH who work in the Sector for International and Inter-Entity Legal Assistance and Cooperation (SILAC); 4. Professional development program consistently implemented in cooperation with Entity Judges and Prosecutors Training Centres; 5. Cooperation among judicial institutions for joining EUROJUST established.
2. Ensure legal framework required for an effective functioning of ILA system	1. BiH Law on International Legal Assistance in Criminal Matters adopted and consistently implemented; 2. A system for continuous monitoring the EU legislation governing provision of ILA established and national legislation brought in line with it.
3. Provide the ILA	1. Dealing with numerous and various cases of international legal assistance is a continuous activity.
4. Develop and submit to the competent bodies periodical analytical, informative and other material on the determined situation under the SILAC competences, with the proposal of measures for overcoming the situation	1. Periodical analytical and informative material on the determined situation under SILAC competences, with the proposal of measures for overcoming the situation, was not developed and submitted to the competent bodies.

Strategic objective 4: Create preconditions for more active engagement of civil society

STRATEGIC PROGRAMMES	CURRENT STATUS OF THE STRATEGIC PROGRAMME
1. Design a Civil Society Development Strategy in BiH	1. Analysis of the current civil society situation in BiH made and the areas needing improvement identified; 2. Drafting of the Civil Society Development Strategy and Action plan began; 3. Cooperation with the countries in the region and EU established and areas needing further capacity building and expert assistance identified; 4. Mechanisms for monitoring and reporting on progress related to the Civil Society Development Strategy will be developed during drafting period; 5. Memorandum on Establishing the Single Civil Society Register in BiH was not implemented.
2. Establish a required legal framework to ensure more active engagement of civil society	1. Draft Law on Volunteers sent to the CoM BiH; 2. Draft Law on Humanitarian Aid was not sent to CoM BiH.

Strategic objective 5: Strengthen capacities, independence and efficiency of the public administration and Administrative Inspectorate for BiH institutions

STRATEGIC PROGRAMMES	CURRENT STATUS OF THE STRATEGIC PROGRAMME
1. Improve the quality of administrative decision-making	1. Strategy for simplification and quality improvement of the administrative procedure in BiH, in accordance with the modern European standards of administrative decision-making, was not established; 2. Administrative procedure in BiH was not harmonized and simplified in accordance with the adopted strategy; 3. Substantive administrative law in BiH was not harmonized and simplified in accordance with the adopted strategy; 4. Special administrative procedures were not introduced for administrative matters, where necessary; 5. Integrated data registers were not made available to all administrative bodies in BiH, which facilitates the communication of administrative bodies with clients; 6. Electronic communication between administrative bodies and clients was not introduced.
2. Improve organization and strengthen staff capacities	1. Organization of administrative decision-making, in order to resolve problems in the administrative practice, was not improved and capacities for systematic analysis were not strengthened; 2. Ongoing training and certification of staff making decisions in the administrative procedure was not provided; 3. System of internal performance assessment in administrative decision-making was not established; 4. Application of necessary disciplinary measures and liability of civil servants involved in administrative decision-making was not guaranteed.
3. Improve the administrative supervision	1. Responsibilities of the administrative inspection with a focus on inspection of performance in administrative decision-making ex officio in compliance with standardized procedures were not changed; 2. Partially increased administrative inspection capacities (number, equipment, training).
4. Simplify the procedure of registration of associations and foundations and making it more transparent	1. Simplified procedures for NGOs registration; 2. Required implementing acts under the amended Law on Associations and Foundations adopted; 3. Plan of public information about requirements of the Law on Associations and Foundations and relevant by-law acts established.
5. Decision-making in the administrative procedure	1. In the administrative matters, at the request of a party, decisions were made in the procedure of registration of associations and foundations, changes to the registration and deletion from the register; 2. In the administrative matters, at the request of a party, decisions were made in the procedure of registration of foreign NGOs, changes to the registration and deletion from the register of foreign NGOs; 3. Administrative matters were resolved at the request of a party for approval to make a seal of BiH institutions; 4. Administrative matters were resolved at the request of a party for registration and registration of changes related to the churches and religious communities in BiH; 5. Administrative matters were resolved at the request of a party for registration, registration of changes and deletion from the register of legal persons established by the institutions of BiH; 6. Decisions were issued at the request of a party related to the free access to information; 7. Seals of BiH were destroyed by the competent commission.
6. Monitor the implementation of laws and by-laws in BiH institutions, falling under the competence of the Administrative Inspectorate	1. Inspection in the institutions of BiH performed ex officio; 2. Inspection in the institutions of BiH performed at the request of a party.
7. Develop and submit an annual summary report on the situation in the area of administrative decision-making in the institutions of BiH, which fall under the competence of Administrative Inspectorate	1. Annual summary report on the situation in the area of administrative decision-making in the institutions of BiH for the previous year was not developed and submitted.
8. Develop and submit to the competent bodies periodical analytical, informative and other material on the determined situation under the competence of the Sector for Administration and Administrative Inspectorate, with the proposal of measures for overcoming the situation	1. Periodical analytical and informative material on the determined situation under the competence of the Sector for Administration and Administrative Inspectorate, with the proposal of measures for overcoming the situation, was not developed and submitted to the competent bodies.

Strategic objective 6: Contribute to the establishment of coordinated, effective and efficient justice sector and public administration

STRATEGIC PROGRAMMES	CURRENT STATUS OF THE STRATEGIC PROGRAMME
<p>1. Undertake measures that will ensure BiH JSRS implementation and strengthen the coordinating role of MoJ BiH in BiH justice sector</p>	<p>1. BiH JSRS implementation ensured; 2. MC, with HJPC and JC BD Presidents in attendance, established and held; 3. Capacities of SSPACEI for providing technical assistance in holding those meetings strengthened; 4. Legal provisions governing the coordinating role of MoJ BiH and formal coordinating mechanisms with the Entities and JC BD clarified; 5. Establishment of units for strategic planning in the Entity Ministries of Justice and JC BD initiated and supported; 6. Operative centre for policy development, documentation and research in MoJ BiH was not established; 7. System of collecting, analyzing and exchanging the relevant information among key BiH justice sector institutions was partially developed and maintained.</p>
<p>2. Strengthen the role of MoJ BiH in donor coordination</p>	<p>1. More efficient mechanisms for donor coordination at the level of BiH justice sector established; 2. Capacities of the SSPACEI for donor aid coordination strengthened; 3. Database of donor contacts, database of donor projects in the justice sector and database of donor aid coverage of the strategic programs were established and regularly updated; 4. BiH JSRS Financial Plan was regularly updated; 5. Assessment of donor aid effectiveness at the level of BiH justice sector was periodically conducted; 6. Coordination forum meetings were regularly held between donors and key BiH justice sector institutions; 7. Joint donor fund for financing BiH JSRS was not established due to the withdrawal of donors.</p>
<p>3. Strengthen management capacities and human resources in MoJ BiH</p>	<p>1. Financial-material tasks and public procurement of MoJ BiH completed; 2. Tasks related to MoJ BiH human resources completed; 3. General tasks of MoJ BiH completed; 4. Tasks related to office operations and archive of MoJ BiH completed; 5. Tasks related to the Pledge Registry completed.</p>
<p>4. Perform other activities related to strategic planning, aid coordination and organized developing of the Sector for Strategic Planning, Aid Coordination and European Integration (SSPACEI) and Sector for Personnel, General and Financial-Material Affairs (SPGFMA)</p>	<p>1. Draft BiH Transitional Justice Strategy developed; 2. Reports on work, plans of work and annual program of work of MoJ BiH prepared and sections related to SSPACEI and SPGFMA on the web-site of MoJ BiH updated; 3. Training plans of SSPACEI and SPGFMA staff implemented; 4. SSPACEI and SPGFMA staffed; 5. Reports on: implementation of the Regulations on Consultations in Legislative Drafting in the Institutions of BiH for 2011, implementation of the Uniform Rules for Legislative Drafting in the Institutions of BiH for 2011 and implementation of BiH JSRS and its AP for 2011, developed and submitted to the Council of Ministers of BiH for consideration and adoption.</p>

VI – BUDGET RESOURCES**Overview of human resources of MoJ BiH**

Name of the organizational unit	Foreseen number of employees	Positions filed	%
1. Cabinet of the Minister	9	5	55,55%
2. Cabinet of the Deputy Minister	5	2	40,00%
3. Office of the Secretary of the Ministry	2	2	100,00%
4. Sector for Personnel, General and Financial-Material Affairs	33	31 + (1)	93,93% (96,96%)
5. Sector for Judicial Bodies	75	73	97,33%
6. Sector for Execution of Criminal Sanctions and Work of the Penal Institution	10	8	80,00%
7. Sector for International and Inter-Entity Legal Assistance and Cooperation	29	23 + (2)	86,20% (79,31%)
8. Sector for Administration	13	10 + (1)	76,92% (84,61%)
9. Administrative Inspectorate	6	4	66,66%
10. Sector for Strategic Planning, Aid Coordination and European Integrations	14	11	78,57%
11. DU and Institute for Execution of Criminal Sanctions, under construction	53	46	86,79%
12. Sector for Civil Society	5	5	100,00%
Total:	254	220 (224)	85,82% (87,40%)

Overview of expenditures by the type of expenditures for the period 2010 - 2011:

Total planned expenditures, by the types of expenditures		2010 (Spent)	30/6/2011 (Planned)	30/6/2011 (Spent)
611000	Gross salaries and allowances	5.392.073,87	2.860.000,00	2.844.521,79
612000	Compensations of employees' costs	1.139.163,04	667.046,00	486.740,41
613000	Supplies and services	4.274.864,59	2.362.954,00	2.321.770,13
614000	Current grants	0	0	0
821000	Capital investments	568.597,94	5.078.240,72	71.157,71

Overview of expenditures for the period 2010 - 2011:

Total planned expenditures, by the types of expenditures		2010 (Spent)	30/6/2011 (Planned)	30/6/2011 (Spent)
1.	Expenditures financed from the budget	11.314.836,51	10.968.240,72	5.724.190,04
2.	Expenditures financed from credits	0	0	0
3.	Expenditures financed from donations	59.862,93	782.332,00	0